



CHOCTAW GAMING COMMISSION

MISSISSIPPI BAND OF CHOCTAW INDIANS

P.O. BOX 6045

385 Willis Road

CHOCTAW, MS 39350

PHONE: (601) 656-6038 / (601) 656-6129

JOB ANNOUNCEMENT #535350

POSITION TITLE: Gaming Enforcement Agent

OPENING DATE: ~~APRIL 13, 2026~~ APR 13 2026

CLOSING DATE: APRIL 27, 2026 OR UNTIL FILLED

SUPERVISOR: Choctaw Gaming Commission Chairperson

SALARY: Grade 14

TYPE OF EMPLOYMENT Non-Exempt

SCOPE OF WORK:

Gaming Enforcement Agent will be responsible for duties with various departments of CGC. Position will perform investigations of violations of MBCI gaming regulations and other incidents and assist law enforcement authorities in the prosecution of gaming offenses or other casino property crimes. The Gaming Enforcement Agent will assist CGC Licensing and Background departments with gaming processing in determining gaming licenses or work permits. GEA will also assist in ensuring security and safety of CGC facilities.

DUTIES AND RESPONSIBILITIES

The responsibilities of the Gaming Enforcement Agent are as follows:

1. Ensures the integrity of the casinos and their games by Choctaw Gaming Commission verifying compliance to Regulations, Minimum Internal Control Standards for each facility, Tribal State Compact, pertinent provisions of the Tribal Code and the Indian Gaming Regulatory Act and other pertinent state and federal law.
2. Assists Background Department to determine suitability for of casino employment applicants for all gaming licenses or work permits.
3. Research licensing applicant background at local jurisdiction offices.
4. Monitor CGC office settings to ensure security of CGC facilities and safety of CGC staff during normal business activities and hearing sessions from any disruptive situations or behavior.
5. Monitor front lobby to assist with efficient processing and maintain safe atmosphere.
6. Serve as bailiff during CGC hearing sessions.
7. Conduct routine inspection of licensed gaming establishments and facilities to ensure compliance with gaming laws and regulations. Prepared detail written report on findings shall be submitted to the Commissioners.
8. Conduct special investigations of license gaming establishments and facilities to ensure compliance with laws and regulations related to the distribution of gaming devise as well as the operation and conduct of gaming activities; and if violations exist.

9. Conducts preliminary investigations of incidents as necessary; collects and preserves evidence and submits documented reports and records of all facts of incidents.
10. Serve as a liaison with enforcement authorities in facilitating investigations, prevention, and detection of violations of gaming laws and/or crimes relating to gaming activity or the regulation of such activity.
11. Prepare and complete detailed written records and reports on incidents and investigations.
12. Serve as a liaison for the Choctaw Gaming Commission with Choctaw, State, and federal law enforcement agencies regarding gaming offenses that are criminal violations.
13. Keep all Commission files, data, and record confidential, including taking all necessary precautions in internal communications to safeguard such information.
14. Apply MBCI Personnel Policies and the Choctaw Gaming Commission Code of Conduct.
15. Attend scheduled meetings, especially mandatory meetings and training sessions.
16. Occasional evening and weekend hours are to be expected.
17. Occasional travel required.
18. Other duties as assigned by supervisor or designee.

QUALIFICATIONS

.Must be 25 years of age or older

1. High School Diploma or GED equivalent, with preference for AA or bachelor's degree.
2. Three (3) years of experience in the gaming industry is highly preferred.
3. Experience in law enforcement and knowledge of the criminal justice system beneficial.
4. Comprehensive knowledge of applicable gaming law and CGC regulatory procedures/standards and apply such laws and procedures/standards.
5. Analyze results of background investigations, interpret legal and law enforcement terminology, and conduct research, as necessary, to determine implications of information obtained from background investigation reports.
6. Maintain sensitive information security and confidentiality, consistent with controlling law and CGC regulations.
7. Maintain a professional demeanor while performing duties such as conducting interviews and interrogations, testifying in court or administrative hearings, and interacting with law enforcement agencies.
8. Organize and utilize resources to achieve results within defined specifications and in a timely manner.
9. Ability to obtain necessary additional training and certification for compliance testing, verification, and updating systems, SOP's, and internal control procedures.
10. Ability to handle multiple issues and projects concurrently and effectively prioritize tasks to meet timelines.
11. Must have or be able to attain Certification of Criminal Justice Information Service (CJIS) by fourth (4h) week of employment.
12. The applicant must not have any negative results on the criminal background check Further; the applicant must not have a felony conviction in any jurisdiction. The applicant must also meet any requirements for the Commission's issuance of a license to a Resort key employee as set forth in the CGC Regulations.
13. Must possess a valid Mississippi driver's license, automobile liability insurance, and dependable transportation (attach copy/proof to application).
14. Successful completion of criminal background investigation and drug test.

15. Successful completion of criminal background investigation and drug test.
16. The applicant will be required to submit to a drug test. Additionally, the incumbent will be required to submit random drug tests per Tribal Personnel Policies.

SPECIAL NOTE: CONFLICTS OF INTERESTS

All employees and members of the Choctaw Gaming Commission are subject to the Conflict-of-Interest provisions of Ordinance 76.

NATIVE AMERICAN PREFERENCE

MBCI adheres to a publicly announced policy and practice of extending preferential treatment to all eligible Native Americans with regard to recruitment, employment, reduction in force, promotion, training, and related employment actions to the maximum extent permitted by applicable law. For purposes of this policy, an eligible "Native American" shall be defined and interpreted to be an enrolled MBCI member, first; descendants of members of the MBCI, second; and all other Native American Indians enrolled in a federally recognized tribe, third.

MBCI maintains a program of recruiting, training, and upgrading Native Americans, and to the extent that funding permits, shall provide pre-employment and pre-promotion training for eligible Native Americans to help achieve its goal of ensuring maximum Native American employment in all levels of the workforce, including management.

Notwithstanding this Native American preference, MBCI will employ non-MBCI members only when no qualified member of MBCI can be trained or upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The authority to waive Native American Preference laws can only be exercised by the Committee on Human Resources, Training and Development, and the Committee will exercise its discretion to do so only when a motion is made by a committee member to support such a waiver, and the Committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside that order of preference set forth in this policy can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings for which the non-MBCI person who is granted the waiver may request a promotion or transfer for or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive branch supervisors and has no right to direct that any specific applicant other than the one for which waiver is sought, be employed. Supervisors who do not follow the Native American Preference Policy are subject to disciplinary action up to termination.

IF INTERESTED, SEND APPLICATION TO:

Mississippi Band of Choctaw Indians

Human Resources

P. O. Box 6033, Choctaw Branch

Choctaw, MS 39350