



CHOCTAW TRIBAL SCHOOLS

MISSISSIPPI BAND OF CHOCTAW INDIANS
PO BOX 6008
CHOCTAW, MS 39350
PHONE (601) 650-7302
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JOB ANNOUNCEMENT #040284

JOB TITLE: Exceptional Education Behavior Intervention Specialist
SALARY: Education Compensation Plan
OPENING DATE: MAY 02, 2025 MAY 2 2025
CLOSING DATE: MAY 09, 2025 OR UNTIL FILLED
SUPERVISOR: Exceptional Education Coordinator
TYPE OF EMPLOYMENT: Regular Full Time, 230 Days
JOB LOCATION: Choctaw Central High School

SCOPE OF SERVICE:

The Exceptional Education Behavior Intervention Specialist provides support services to Choctaw Tribal Schools' special and general education staff and administration, and direct services to students with disabilities in the areas of social/emotional growth. Essential responsibilities of this position include a variety of tasks related to behavioral supports and interventions, such as, technical assistance in special and general education; individual and small group working with students with disabilities; and consultation to administration on I.D.E.A. (Individuals with Disabilities Education Act) regulations regarding school wide supports and discipline.

DUTIES AND RESPONSIBILITIES:

1. Provide ideas, suggestions, and/or demonstrations of behavioral management techniques and strategies for school staff and administration.
2. Assist school staff and administration in understanding and meeting I.D.E.A. compliance requirements regarding behavior.
3. Collaborate with Division of Schools office staff, school personnel including school counselors and alternative program staff, and appropriate local and regional agencies/services in the delivery of behavioral and emotional supports for students with disabilities.
4. Provide support and consultation to students with disabilities in the areas of social skills, personal management, and behavior improvement.
5. Conduct functional behavioral assessments of students as needed.
6. Design, assist in facilitating, and evaluate behavioral intervention plans of students with disabilities, as appropriate.
7. Participate in special education activities, as appropriate.

8. Provide resources and information to school staff, parents, and students related to behavioral improvement.
9. Participate in home/school communications with parents of students with disabilities regarding student programming, parent and student rights, parent supports and resources, etc.
10. Consult and collaborate with tribal and state mental health agencies and human services agencies regarding students with significant behavioral concerns and those eligible for I.D.E.A. special education services.
11. Assure timely submission of reports.
12. Attend all meetings and conferences as required.
13. Assume responsibility for professional growth and development by keeping current with literature, new research findings, improved techniques, and for attending appropriate professional meetings and conferences.
14. Perform other duties as assigned by the immediate supervisor.

QUALIFICATIONS:

1. Master's Degree in Education from an accredited college or university with emphasis in one of the following areas: Special Education, School Psychology, School Counseling, or Clinical Mental Health.
2. Possess a valid Class "AA" Educator License issued by the Mississippi State Department of Education.
3. Preferred experience in a school setting.
4. Demonstrate knowledge and interpretation of public laws and regulations applicable to Special Education Programs (Individual with Disabilities Education Act, Part B and C).
5. Formal training and/or experience in a variety of behavior intervention techniques, functional behavior assessment and the development of behavior intervention plans.
6. Formal training and/or experience in emotional/mental health crisis management.
7. Formal training and/or experience providing youth and adolescent counseling or consulting in the educational system.
8. Knowledge of disabilities and their impact on behavior and self-esteem.
9. Knowledge of and experience in implementing positive behavioral supports.
10. Use acceptable written/oral expressions in all communications with educators, students, and parents/legal guardians.
11. Ability to effectively impart new ideas and insights and design learning experiences that contribute to growth and change.
12. Skills in using problem-solving and conflict management techniques and in assisting others in problem-solving and managing conflict.
13. Knowledge and utilization of the principals involved with the change process.
14. Ability to work with individuals, small groups, and teams in implementing change.
15. Awareness of community resources for addressing issues related to social/emotional needs of students with disabilities.
16. Ability to work in a rural school system with bilingual parents and students.

17. Complete a criminal background check on county, state, and national levels. Any record or conviction of criminal or child abuse charges will result in immediate termination.
18. Employee in this position is subject to random drug testing.
19. Must possess a valid Mississippi Driver's License, adequate transportation and personal automobile liability insurance.

NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II, (A), have been revised and approved as follows:

Further bolstering this Native American Preference to promote employment of MBCI members, it is the policy of MBCI to employ person(s) who are not members of MBCI only when no qualified member of MBCI, who has applied for the position, can be trained or upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The Authority to waive Native American Preference Laws can only be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the Committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for, or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any Executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed. Supervisors who do not follow the Native American Preference Policy are subject to disciplinary action up to termination.

IF INTERESTED, SEND APPLICATION TO:

Mississippi Band of Choctaw Indians
Human Resources
P.O. Box 6033 – Choctaw Branch
Choctaw, Mississippi 39350