



# MISSISSIPPI BAND OF CHOCTAW INDIANS RECREATION DEPARTMENT

P.O. BOX 6008  
CHOCTAW, MS 39350

PHONE: (601)650-1558 • FAX: (601)663-7502



## JOB ANNOUNCEMENT

JOB: Head Lifeguard (7 positions)

- #202033– Bogue Chitto
- #202034– Bogue Homa
- #202035– Conehatta
- #202036– Crystal Ridge
- #202037– Red Water
- #202038– Standing Pine
- #202039– Tucker

SALARY: \$9.00 Hourly

OPENING DATE: APRIL 04, 2025 APR 04 2025

CLOSING DATE: APRIL 21, 2025 OR UNTIL FILLED

TYPE OF EMPLOYMENT: Temporary

SUPERVISOR: Swimming Pool Manager

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### GENERAL DESCRIPTION OF POSITION:

The Head Lifeguard is responsible for those functions delegated to him/her by the Swimming Pool Manager including the management of the swimming pool facilities, the teaching of swimming classes and the supervision of lifeguards and concession personnel in the manager's absence.

### RESPONSIBILITIES:

1. Assist in maintaining the day to day operation of the swimming pool and report any problems to the pool manager.
2. Supervise lifeguard personnel, with emphasis on strict adherence to proper pool safety procedures.
3. Teach swimming classes.
4. Comply with all provisions of approved cash handling procedures.

**DUTIES:**

1. Facility maintenance as assigned on a daily basis.
2. Assure that pool rules are adhered to by all swimmers for their safety.
3. Assist in concession sales and provide security to patrons.
4. Night and weekend work may be required.
5. Perform other duties as assigned by the Swimming Pool Manager or Pool Coordinator.

**QUALIFICATIONS:**

1. CPR for the Professional Rescuer or equivalent certification is required. If not already certified, applicant must be willing to complete training.
2. Lifeguard Management, Lifeguard Instructor (LGI) or Water Safety Instructor (WSI) certification or equivalent is preferred. Other aquatic certifications will be considered.
3. Must be at least 15 years of age.
4. Preference given to applicants with experience in swimming instruction.
5. Ability to work and communicate effectively with other staff and patrons.
6. High School Diploma or GED is required if graduated.
7. Prefer that the applicant resides in or near the host community.
8. Must be submitted to background check pursuant to public Law 101-630, Title IV, Indian Child Protection and Family Violence Prevention Act of 1990.

**NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians. Native American Preference, Section II, (A), have been revised and approved, as follows:**

Further bolstering this Native American preference to promote employment of MBCI members, it is the policy of MBCI to employ person(s) who are not members of MBCI only when no qualified member of MBCI, who has applied for the position, can be trained or upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The authority to waive Indian Preference can only be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the Committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings for which the person who is granted the waiver may request a promotion or transfer for, or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any executive Branch supervisor or personnel that any specific applicant other than the one for which the waiver is sought, be employed. Supervisors who do not follow the Native American Preference Policy are subject to disciplinary action up to termination.

IF INTERESTED, SEND APPLICATION TO:

MISSISSIPPI BAND OF CHOCTAW INDIANS  
HUMAN RESOURCES  
P.O. BOX 6033 CHOCTAW BRANCH  
CHOCTAW, MS 39350