



Choctaw HealthCenter

Nursing
210 Hospital Circle
Choctaw, MS 39350-6781
PH: 601.389.4250
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JOB ANNOUNCEMENT #084114

POSITION: Clinical Registered Nurse/Wound Care

SALARY: Grade 12

SUPERVISOR: Director of Nursing Service

JOB LOCATION: Choctaw Health Center
Primary Care Clinic

TYPE OF EMPLOYMENT: Regular FullTime/Non-Exempt

OPENING DATE: MARCH 01, 2023 **MAR 01 2023**

CLOSING DATE: MARCH 15, 2023 OR UNTIL FILLED

SCOPE OF SERVICE AND EFFECT:

The Choctaw Health Center is centrally located in Choctaw, Mississippi off of State Highway 16W on the Mississippi Band of Choctaw Indian Reservation. The Tribe consists of 8 communities: Bogue Chitto, Bogue Homa, Conehatta, Crystal Ridge, Pearl River, Red Water, Standing Pine and Tucker. It serves approximately 10,000 (+) members of the tribe's population across a 10 county area in Central Mississippi. The facility is a 180,000 square foot comprehensive health care center with 3 satellite clinics located in the Choctaw communities of Bogue Chitto, Conehatta, and Red Water.

The position of Clinical Registered Nurse/Wound Care is stationed within the Choctaw Health Center at Choctaw, Mississippi. The purpose of the position is to provide direct and indirect patient care in an acute care setting. Providing education to patients, family and nursing staff about preventive measures or techniques to optimize wound healing. Also, works in collaboration with various departments, and/or agencies, in order to meet the health care needs of clients with a wide variety of health conditions.

The hospital consists of a 20 bed Inpatient Unit, Primary Care Clinic, and an Emergency Department. Services are provided to the general medical, pediatrics, adolescents, adult, and geriatric clients of the Choctaw Health Center

DUTIES AND RESPONSIBILITIES:

1. Access the wounds, create and implement treatment plans, monitor infections and signs of various infections, and clean wounds.
2. Responsible for the overall nursing care of clients he/she may be assigned to. She works in conjunction with other ancillary health care providers to meet the health care needs of the client.
3. Observes the client's clinical condition, performs an assessment, identifies problems, and initiates a plan of care. Interviews the client and clients' family member, reviews health records and evaluates the clients' health and/or social needs. (In the event of a life-threatening situation, He/She notifies the physician, and takes preplanned measures.)
4. Guides and counsels clients/or families in regard to continuity of care and implements the directions given by the primary provider in relation to health maintenance, home care and disease prevention.
5. Administers therapeutic measures as prescribed by the physician, such as, IV therapy; heat and cold application; medication administration; eye, ear, and wound irrigations; NG and foley insertion; suctioning; and other measures within the scope of the RN.
6. Must be able to understand a wide variety of health disparities, to be able to treat and educate the client/family, of such. He or she will participate in the education of health promotion/ disease prevention, and document the clients' level of understanding.
7. Must have access and knowledge to use Electronic Health Record for patient information to the performance of their duties and maintain the confidentiality of patient information at all times.
8. Helps to maintain appropriate patient care records, provides proper documentation, and preserves patient confidentiality.
9. Must be able to operate and maintain specialized equipment, such as, a cardiac monitor, fetal monitor, respiratory therapy units, suction and drainage units, incubators, and other apparatus necessary in the care of the client.
10. The RN will make an effort to attend mandatory meetings and/or in-services. Participation and presentation of continuing education is encouraged.
11. The RN shares in the responsibility of maintaining adequate supplies, and the general upkeep of the unit they are assigned.
12. Personnel must adhere to a Violence Free, Drug/Alcohol free Workplace, as per NP 3-4.2KKK and Tribal Administration Policy CHO.136-89.

13. The RN assists in maintaining a safe environment for the client.

14. The RN performs all other duties assigned.

GUIDANCE AND SUPERVISION:

The Clinical Nurse, RN, functions under the direction, guidance, and administrative management of the Director of Nursing Services. Clinical supervision will be under the Nurse Supervisor and/or charge nurse designee. Clinical guidance will be under the Wound Care physician.

WORK ENVIRONMENT AND PHYSICAL DEMANDS:

There is common exposure to contagious diseases. The work may include a certain amount of exposure to hostile and emotionally disturbed patients, families, and/or visitors. There is a considerable amount of walking/moving, bending and lifting, often in excess of fifty pounds. The ability to cope with a stress-laden environment is essential.

QUALIFICATIONS:

1. Current registration as a professional nurse in the State of Mississippi.
2. Basic programs in nursing school must have been completed and approved by a legally designated state accrediting body, at the time of completion.
3. Must possess a High School diploma or GED Equivalent.
4. Minimum of an Associate Degree with at least 1-2 years hospital experience.
5. Maintain current CPR certification.
6. Wound Care Nurse Certificate- ***REQUIRED**. Minimum of 1-2 years of wound care experience in a hospital setting.
7. If participating in job-related continuing education/certification, he/she is required to provide service to the facility, for a minimum for one year, after last CEU/certification attendance.
8. Skilled in interpersonal relationships and the ability to effectively communicate with the general public and occasionally handle the hostile and disgruntled client.
9. Must have reliable transportation and possess a valid Mississippi driver's license and automobile liability insurance. ***Required**
10. Must have a current working telephone number at all times.
11. Completions of Criminal Background Investigation and must pass a pre-employment drug test.
12. Candidates will be required to show proof of being fully vaccinated against COVID-19 virus; either 2 doses of the Pfizer or Moderna vaccines, or the 1-dose J & J vaccine. A copy of the vaccination card, or a copy of a medical exemption, which confirms the recognized clinical contraindications to COVID-19 vaccines from the applicant's licensed provider certifying the applicant is excluded from receiving the vaccine is required to be attached to the employment application.

In accordance with the Choctaw Health Center Employee Health Program, a pre-employment physical examination is required.

*****CHOCTAW HEALTH CENTER PROPERTIES ARE TOBACCO FREE*****

NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II (A), have been revised and approved, as follows:

Further bolstering this Native American preference to promote employment of MBCI members, it is the policy of MBCI to employ persons(s) who are not members of MBCI only when no qualified member of MBCI, who has applied for the position, can be trained or upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The authority to waive Native American Preference laws can be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the Committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for, or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed.

This position requires licensure and /or certification and qualifies under section V (D) of the Administrative Policy and Procedures whereby a job announcement is not necessary nor does a waiver of the Native American Preference need to be secured for hiring of a non-Indian.

IF INTERESTED, SEND APPLICATION TO:

**Mississippi Band of Choctaw Indians
Human Resources
P. O. Box 6033, Choctaw Branch
Choctaw, MS 39350**