



Choctaw Health Center
Behavioral Health Department

210 Hospital Circle
Choctaw, MS 39350-6781
Phone: 601.389.4150
Fax: 601.389.4152

JOB ANNOUNCEMENT # 456377

POSITION: School-Based Mental Health Therapist (3 Positions)
SALARY: Tribal Pay Grade Scale 17
SUPERVISOR: CEMHSUD Project Director/
Behavioral Health Dept. Director
JOB LOCATION: Choctaw Tribal Schools (CTS)/Choctaw Health Center
TYPE OF EMPLOYMENT: Temporary/FullTime/Exempt/Essential
OPEN DATE: JANUARY 05, 2023 JAN 05 2023
CLOSING DATE: JANUARY 19, 2023 OR UNTIL FILLED

Mission Statement: *The Mission of The Choctaw Health Center is to raise the health status of the Choctaw People to the highest level possible.*

Vision Statement: *Our vision is to achieve a healthy community through holistic health services in a culturally sensitive environment, in partnership with satisfied customers, dedicated employees, and the Choctaw Community.*

The Choctaw Health Center (CHC) is a 20-bed hospital centrally located in Choctaw, Mississippi off State Highway 16 West on the Mississippi Band of Choctaw Indian (MBCI) Reservation. The Tribe consists of eight communities: Bogue Chitto, Bogue Homa, Conehatta, Crystal Ridge, Pearl River, Red Water, Standing Pine, and Tucker. MBCI has approximately 11,000+ members of the tribe's population across ten county areas in central Mississippi. CHC is a 180,000-square-foot comprehensive health care center with three satellite clinics located in the Choctaw communities of Bogue Chitto, Conehatta, and Red Water.

SCOPE OF SERVICE AND EFFECT:

The School-Based Mental Health Therapists (SBMHT) will be responsible for providing services and delivery of mental health care to students attending Choctaw Tribal Schools at assigned designated

school locations and will provide consultation services to the school staff to support the overall mental health goals of the school. The SBMHT will advocate for the mental health needs of all students by offering instruction that enhances awareness of mental health, appraisal for observed, referred, or suspected mental health needs of others, and advisement addressing academic and social/emotional development. The incumbent will provide short-term counseling interventions, crisis intervention, prevention/intervention/postvention suicide-care, and referrals to community resources for long-term support.

This position is temporary and functions under a grant project. The grant period for the project ends on May 31, 2023.

Duties and Responsibilities:

1. Provides direct mental health care services, including intake assessment, individual/family/group therapy, and emergency crisis interventions for students at Choctaw Tribal Schools.
2. Provides services on-site at the school facility and responds to walk-ins and referral requests and tailors recommendations to individual patients when located at CHC or CHC-Satellite Clinics.
3. Maintains regular contact with the parent/guardian of each student-client.
4. Furnishes required reports to the legal system and other involved agencies when needed.
5. Attends regularly scheduled staff meetings at the Behavioral Health clinic and student services team meetings at the school.
6. Provides consultation for school staff regarding mental health issues including classroom observation and appropriate service determination.
7. Assists in the development and delivery of parent education training, support for parents, and assists the school in organizing and facilitating school-related activities designed to support mental health and wellness.
8. Provides appropriate In-Service training to school staff.
9. Develops support groups for students as needed.
10. Participates in the collection of mental health information and student outcomes data to be used for monitoring the overall performance and effectiveness of services provided.
11. Maintains compliance by providing complete and timely documentation to support services rendered for all billing requirements related to the professional services delivered.
12. Participates as a constructive team member in all aspects of service delivery and grant and department programming.
13. Provides leadership and takes primary responsibility in the diagnostic and treatment planning process for all students receiving mental health care in the schools, involving where appropriate, case management and other staff to ensure effective family-centered, ecologically-based individual, group, and wrap-around services including:
 - a. *Supervise cases and assigns duties to case management staff; on-going monitoring of service delivery provided by case managers.*
 - b. *Completes master treatment plans, treatment plan updates, and managed care authorizations*
 - c. *Assist in implementing and sustaining utilization of the Early Identification Referral and Follow-up.*

14. Provides timely and appropriate documentation for case records, Indian Health Service (IHS), and other existing electronic data management systems.
15. Participates in and helps develop annual in-service training and staff development sessions to ensure up-to-date knowledge, skills, and continued personal and professional growth.
16. Performs all supervisory functions in accordance with the Mississippi Band of Choctaw Indians policy and procedures, such as employee evaluations, new employee orientation, and serving as department director or CYRI Project Director Designee when needed.
17. Participates in the program's on-call system and follows protocols for service delivery as directed.
18. Maintains a standard of professional conduct consistent with professional licensure, the program, department, and tribal policies and procedures.
19. Implements evidence-based treatment models such as (but not limited to): EMDR, A-TIP, TF-CBT, Applied Suicide Intervention Skills Training (ASIST), Early Identification Referral and Follow-Up (EIRF) and Assess, Intervene, and Monitor for Suicide Prevention (AIM-SP).
20. Submit information for the project progress report.
21. Provides data and other information required for data collecting and documenting project activities.
22. Must present with and maintain a code of behavior as outlined in the Tribal and Health Center Code of Behavior.
23. Must have dependable transportation, state driver's license, and vehicle insurance as required by state law, and must have clearance to operate Tribal vehicles. Must also have access to a telephone that is available to the on-call system.
24. Must submit to a background check pursuant to public Law 101-630, Title IV, Indian Child Protection and Family Violence Prevention Act of 1990.
25. Must present with and maintain a negative drug screen before beginning employment and maintain it throughout employment.
26. Handles other duties as assigned by the director or designee.

Specialty Skills:

27. High degree of emotional control, tact, and patience to cope with situations that involve constant change, substantial pressure, and immense responsibility.
28. Effective communicator, listener, and exceptional problem-solving skills
29. Holistic Approach to Care
30. Mastery of multiple theoretical approaches
31. Highly ethical and culturally sensitive
32. Skilled in DSMV Diagnostics and related Billing

Hours Worked:

This is an essential position. Working hours may vary according to the shift schedule to cover a 40-hour work week. Employees are responsible for clocking in and out as scheduled. Tribal personnel policies will apply exempt status pay and for sick and annual leave. The incumbent will be required to work weekends for planned community outreach events and/or tribal functions. The incumbent will be called back to duty under certain circumstances such as short staff or emergencies.

Physical Demand:

There are no special physical requirements for this position.

Work Environment:

The primary work location for this position is Choctaw Tribal Schools. Secondary locations will be at the Choctaw Behavioral Health Department located within Choctaw Health Center or Choctaw Health Center Satellite Clinics, with duties and responsibilities in all communities on and off the reservation, as appropriate. The work may include a certain amount of exposure to hostile and emotionally disturbed patients, families, and/or visitors.

Qualifications:

1. Master's Degree or greater in psychology, counseling, social work, or related field from an accredited college/university required.
2. A professional or provisional license to practice psychotherapy services in the state of Mississippi is required (LPC, P-LPC, LCSW, LMFT, Licensed Psychologist, etc.) for onsite service delivery. This licensure must be submitted with the application, must be valid and in good ethical standing, and must be able to engage in billable psychotherapy services at the time of application.
3. Two to Five years of clinical experience in crisis intervention, assessments, diagnostics, treatment, and follow-up services to clients.
4. Experience in the behavioral health profession, knowledge, and skills regarding the relationships between health and psychological issues preferred.
5. Must be subject to providing a negative drug screen before full consideration for a professional role and maintain a negative drug screen while employed.
6. Must be submitted to a background check pursuant to Public Law 101-630, Title IV, Indian Child Protection and Family Violence Prevention Act of 1990.
7. Must hold a valid driver's license and maintain automobile insurance coverage as mandated by state law.
8. Candidates will be required to show proof of being fully vaccinated against the COVID-19 virus; either 2 doses of the Pfizer or Moderna vaccines or the 1-dose J & J vaccine. A copy of the vaccination card, or a copy of a medical exemption, which confirms the recognized clinical contraindications to COVID-19 vaccines from the applicant's licensed provider certifying the applicant is excluded from receiving the vaccine is required to be attached to the employment application.

In accordance with the Choctaw Health Center Employee Health Program, pre- employment physical examination is required and an annual exam is required while employed.

*****CHOCTAW HEALTH CENTER PROPERTIES ARE TOBACCO FREE*****

NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II (A), have been revised and approved, as follows:

Further bolstering this Native American preference to promote employment of MBCI members, it is the policy of MBCI to employ persons(s) who are not members of MBCI only when no qualified member of MBCI, who has applied for the position, can be trained or upgraded to fill a given job vacancy within a reasonable period at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training, and Development on a case-by-case basis.

The authority to waive Native American Preference laws can be exercised by the Committee on Human Resources, Training, and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the Committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference outlined in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed.

IF INTERESTED, SEND APPLICATION TO:

Mississippi Band of Choctaw Indians
Human Resources
P. O. Box 6033, Choctaw Branch
Choctaw, MS 39350