



DEPARTMENT OF FAMILY AND COMMUNITY SERVICES
 MISSISSIPPI BAND OF CHOCTAW INDIANS
 P. O. BOX 6010
 CHOCTAW, MS 39350

- Office of the Director
601.650.1778
- Social Services Division
 - Children and Family Services
601.650.1741
 - Assistance Services
601.650.1666
- Victims Services Division
 - Family Violence and Victim's Services
601.650.1774
 - Choctaw Children's Advocacy Center
601.663.7790
- Food Distribution Program
601.650.1731
- Elderly Nutrition Program
601.663.7580
- Veterans Affairs Program
601.650.1737

JOB ANNOUNCEMENT #456063

POSITION TITLE: Victim's Assistance Therapist
SALARY: Grade 14
OPENING DATE: APRIL 25, 2023
CLOSING DATE: MAY 09, 2023 OR UNTIL FILLED
SUPERVISOR: Victims Services Division Manager
JOB LOCATION: Family Violence & Victim's Services Program

SCOPE OF SERVICES:

The Victim's Assistance Therapist functions under the direction of the Victims Services Division Manager and has overall responsibility for providing therapeutic and counseling services to victims of all crimes. The Therapist provides services which respond to the immediate emotional and physical needs of victims, assist in stabilizing the lives of the victim and/or the victim's family, and assist in managing practical problems associated with victimization. Evaluation and assessment of mental health and other needs, client advocacy, crisis intervention, counseling, and family therapy are all examples of these services.

DUTIES AND RESPONSIBILITIES:

1. Provide counseling and therapeutic services to victims of all crimes which include domestic violence, sexual abuse, elder abuse, diagnostic services, treatment planning, and follow-up for additional assistance.
2. Conducts family and group therapy sessions with victims and their families regarding issues related to the experience of victimization, including appropriate response to other needs, management of anger, and the trauma of the experience.

"CHOCTAW SELF-DETERMINATION"

3. Assesses individual and family needs in the area of alcohol and substance abuse for the purpose of referral to appropriate treatment.
4. Assists victims and their families in managing practical problems related to household management, employment, transportation, health care, child care, and other areas as necessary.
5. Acts as an advocate for victims in the process of obtaining legal assistance, emergency short term safe housing, and other emergency needs related to their experience of victimization.
6. Participates in the on-call system established by the Family Violence & Victims Service's Program and follows established protocols.
7. Provides timely and appropriate documentation for client records, Tribal reporting requirements, and program reporting requirements.
8. Collaborates and plans with other Tribal programs and the community in seeking and implementing the most appropriate and effective intervention strategies.
9. Provides public education activities and training related to victims and victims' services.
10. Performs other duties as assigned by supervisor.

WORK ENVIRONMENT:

Work is performed in all communities on the Reservation as required with the primary office being located in the Family Violence & Victims Services Program.

PHYSICAL DEMAND:

There are no special physical abilities required for this position. Some travel is required.

QUALIFICATIONS:

1. MSW in Social Work and MS/MA in psychology, counseling or related field is required.
2. Licensure and/or certification in chosen field is preferred.
3. Three to five years' experience in a therapeutic/counseling role, preferably with some experience with victims of crime, in which assessment and follow-up services were a major function.

4. Must have dependable transportation, stated driver's license and automobile insurance as required by state law.
5. Must be submitted to a background check pursuant to Public Law 101-630, Title IV, Indian Child Protection and Family Violence Prevention Act of 1990.

NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II (A), have been revised and approved, as follows:

Further bolstering this Native American preference to promote employment of MBCI members, it is the policy of MBCI to employ persons(s) who are not members of MBCI only when to qualified member of MBCI, who has applied for the position, can be trained up upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The authority to waive Native American Preference laws can only be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed. Supervisors who do not follow the Native American Preference Policy are subject to disciplinary action up to termination.

IF INTERESTED, SEND APPLICATION TO:

Mississippi Band of Choctaw Indians
Human Resources
P.O. Box 6033, Choctaw Branch
Choctaw, MS 39350