



Choctaw HealthCenter
Behavioral Health Department
210Hospital Circle
Choctaw, MS 39350-6781
Phone: 601-389-4150
Fax: 601-389-4152

JOB ANNOUNCEMENT #: 432370

POSITION TITLE: Expressive Art Specialist
Tribal Opioid Response (TOR) Grant

SALARY: Tribal Pay Scale Grade 14

SUPERVISOR: TOR Project Director/Behavioral Health Director

JOB LOCATION: Choctaw Health Center/ Behavioral Health

TYPE OF EMPLOYMENT: Regular Full - Time/Exempt/Essential

OPEN DATE: SEPTEMBER 27, 2022 **SEP 27 2022**

CLOSE DATE: OCTOBER 11, 2022 OR UNTIL FILLED

Mission Statement: *The Mission of The Choctaw Health Center is to raise the health status of the Choctaw People to the highest level possible.*

Vision Statement: *Our vision is to achieve a health community through holistic health services in a culturally sensitive environment, in partnership with satisfied customers, dedicated employees, and the Choctaw Community*

Scope of Service and Effect:

The Expressive Art Specialist functions as a professional employee with an advanced degree and related specialty training in art therapy. This exempt position is a professional role, a supervisory role, and a role that makes independent judgements that affect the program and related outcomes. This position is responsible for the direct supervision of program case management personnel. In addition, this position is responsible for providing therapeutic treatment services to individuals and families who require professional services provided by the program and its affiliates, while under the supervision of a licensed psychotherapist and/or art therapist.

Under the supervision of the Behavioral Health Director/Licensed Professional Counselor-Supervisor, the incumbent shall deliver services consistent with the patient-centered approach and holistically-based wrap-around service-model for participants in the Choctaw

Tribal Opioid Response (TOR) Project. This includes provision of diagnostic, treatment planning (team developed and delivered) and therapeutic interventions. Caseloads may include children, adolescents, adults, couples, and families with co-occurring mental health and/or substance abuse issues or other problems interfering with optimal functioning.

The incumbent participates in the design of programs and service structure, service delivery standards, quality assurance, and compliance with discipline-specific standards, and federal, state, and tribal requirements, as well as the policy and procedural requirements of the department, Choctaw Health Center, and MBCI Tribe. This position requires the incumbent to obtain licensure and/or certification and qualifies under Section V (D) of the Administrative Policy & Procedures, whereby a job announcement is not necessary nor does a Waiver of the Native American Preference need to be secured for hiring of a non-Indian.

This is a 2-year grant project position.

Duties and Responsibilities:

1. Register and obtain board certification as an art therapist by The Art Therapy Credential Board (ATR to ATR-BC).
2. Obtain professional license to practice art therapy in the state of Mississippi (Licensed Professional Art Therapist.) to engage in billable services.
3. Participates as a constructive team member in all aspects of service delivery, training, and Program, Department, and Tribal functioning, serving as a role model, mentor, trainer, and learner.
4. Consults and collaborates in the diagnostic and treatment planning process for all assigned clients, involving where appropriate, case management and other staff to ensure effective family-centered, ecologically based individual, group and wrap around services including:
 - a. Supervise cases and duties to case management staff,
 - b. Complete treatment plan development including goals, objectives, timelines, and outcomes and,
 - c. Ongoing monitoring of service delivery provided by team members/case managers.
5. Contributes to training and professional development of case management and other staff to ensure effective service delivery and treatment plan implementation.
6. Provides therapy, consultation, and other direct and indirect patient services and coordination of treatment to other staff, and programs on and off the reservation as necessary to coordinate patient care.
7. Provides timely and appropriate documentation for case records, Indian Health Service, and other existing electronic data management systems.
8. Collaborates with and provides consultation to Tribal health and social programs, community organizations, and individuals on mental health and substance abuse issues affecting children, adolescents, adults, and families through community education programs, public awareness efforts, and training programs.
9. Ensures timely and effective case and chart review of patient records.

10. Performs all supervisory functions in accordance with the Mississippi Band of Choctaw Indians policy and procedures such as employee evaluations, new employee orientation and other personnel activities in the operation of the Choctaw Behavioral Health program.
11. Maintains a high degree of emotional control, tact, and patience to cope with a situation that involves constant change, substantial pressure, and tremendous responsibility.
12. Participates in and helps develop annual in-service training and staff development sessions to insure up to date knowledge, skills, and continued personal and professional growth.
13. Participates in Program on-call system and follows protocols for service delivery as directed.
14. Participates as a team member in all grant activities involving the delivery of clinical services.
15. Maintain compliance with all billing requirements related to the professional services delivered.
16. Maintains a standard of professional conduct consistent with professional licensure, Program, Department and Tribal policies and procedures.
17. Other duties as assigned by supervisor.

Specialty Skills:

18. Exceptional creative and artistic capabilities
19. Facilitate creative process with models of counseling and psychotherapy to achieve treatment goals
20. Assess client needs or disorders using drawing, painting, sculpting, or other artistic processes
21. Analyze and synthesize client data to draw conclusions and make recommendations for art therapy processes
22. Effective listener
23. Exceptional problem-solving skills
24. Holistic approach to care
25. Mastery of theoretical art therapy approaches to treatment
26. Highly ethical
27. Culturally sensitive and strives to provide culturally competent services and care
28. A high degree of patience
29. Skilled in DSM-V Diagnostics and related billing

Hours Worked:

This is an essential position. Working hours may vary according to shift schedule to cover a 40 - hour work week. Employees are responsible for clocking in and out as scheduled. Tribal personnel policies will apply exempt status pay and for sick and annual leave. Incumbent will be required to work weekends for planned community outreach events and/or tribal functions. Incumbent will be called back to duty under certain circumstances such as short staff or emergencies.

Work Environment:

The primary work location for this position is within the Behavioral Health Department at Choctaw Health Center, with duties and responsibilities in all communities on and off the reservation, as appropriate. The work may include a certain amount of exposure to hostile and emotionally disturbed patients, families, and/or visitors.

Physical Demand:

There are no special physical requirements for this position.

Qualifications:

1. Master's Degree or greater in art therapy or counseling or other related field with an emphasis in art therapy from an accredited college/university. **(REQUIRED). Attach copy of degree and/or transcript to application.**
2. One – Three years clinical experience in assessment, diagnostics, treatment, and follow-up services to clients.
3. Must register and obtain board certification as an art therapist by The Art Therapy Credential Board (ATR to ATR-BC) within 12 months of hire.
4. Must obtain professional license to practice art therapy in the state of Mississippi (Licensed Professional Art Therapist.) to engage in billable services.
5. Experience in the behavioral health profession, knowledge, and skills regarding the relationships between health and psychological issues preferred.
6. Must be subject to providing a negative drug screen prior to full consideration for a professional role and maintain a negative drug screen while employed.
7. Must be submitted to a background check pursuant to Public Law 101-630, Title IV, Indian Child Protection and Family Violence Prevention Act of 1990.
8. Must hold a valid driver's license and maintain automobile insurance coverage as mandated by state law.
9. Candidates will be required to show proof of being fully vaccinated against COVID-19 virus; either 2 doses of the Pfizer or Moderna vaccines, or the 1-dose J & J vaccine. A copy of the vaccination card, or a copy of a medical exemption, which confirms the recognized clinical contraindications to COVID-19 vaccines from the applicant's licensed provider certifying the applicant is excluded from receiving the vaccine is required to be attached to the employment application.

*****CHOCTAW HEALTH CENTER PROPERTIES ARE TOBACCO FREE*****

NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II (A), have been revised and approved, as follows:

Further bolstering this Native American preference to promote employment of MBCI members, it is the policy of MBCI to employ persons(s) who are not members of MBCI only when no qualified member of MBCI, who has applied for the position, can be trained up upgraded to fill a given job vacancy within a reasonable period of time

at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The authority to waive Native American Preference laws can be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the Committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed.

IF INTERESTED, SEND APPLICATION TO:

Mississippi Band of Choctaw Indians
Human Resources
P. O. Box 6033, Choctaw Branch
Choctaw, MS 39350