



DEPARTMENT OF FAMILY AND
COMMUNITY SERVICES

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MISSISSIPPI BAND OF CHOCTAW INDIANS

P. O. BOX 6010

CHOCTAW, MS 39350

JOB ANNOUNCEMENT #183065

POSITION TITLE: Forensic Interviewer

SALARY: Grade 8

OPENING DATE: MARCH 22, 2022 MAR 22 2022

CLOSING DATE: APRIL 05, 2022 OR UNTIL FILLED

SUPERVISOR: CCAC Program Manager,
Choctaw Children's Advocacy Center (CCAC)

TYPE OF EMPLOYMENT: Regular Full Time

JOB LOCATION: Choctaw Children's Advocacy Center
Choctaw Indian Reservation

Scope of Service and Effect:

The Forensic Interviewer functions under the direction and supervision of the CCAC Program Manager. The incumbent is responsible for providing, sound, forensic interviews of children who are alleged to be abused and must be willing and able to provide expert witness testimony in court related to specific cases and child maltreatment issues in general. This position requires advanced knowledge of child development, child maltreatment dynamics and proficiency in an acceptable protocol for forensic interviewing.

Duties and Responsibilities:

1. Participates as a constructive member in all aspects of service delivery and Division, Department, and Tribal functioning, serving as a role model, mentor, and trainer.
2. Conduct forensically sound, developmentally appropriate interviews with children where allegations of abuse exist or where children have witnessed violence.
3. Must be able to provide sound feedback to primary investigators regarding

information obtained in the forensic interview and communicate with partner agencies in a timely manner.

4. Produce reports of the forensic interview concerning interview findings and recommendations.
5. Participate in multidisciplinary team meetings when required to do so.
6. Provide fact and/ or expert witness testimony in court, when required to do so.
7. Other duties as assigned by Supervisor.

Work Setting:

The primary work setting for this position is at the Choctaw Children's Advocacy Center with assignments in individual communities and off Reservation as appropriate.

Physical Demand:

Some travel may be required.

Qualifications:

1. Associate's or Bachelor's Degree is required.
2. One- two years of experience in forensic interviewing of children is preferred.
3. Must have dependable transportation, state driver's license and automobile insurance.
4. Must have clearance to operate tribal vehicles.
5. Must be submitted to a background check pursuant to Public Law 101-630, Title IV, Indian Child Protection and Family Violence Prevention Act of 1990

NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II (A), have been revised and approved, as follows:

Further bolstering this Native American preference to promote employment of MBCI members, it is the policy of MBCI to employ persons(s) who are not members of MBCI only when to qualified member of MBCI, who has applied for the position, can be trained up upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The authority to waive Native American Preference laws can only be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed. Supervisors who do not follow the Native American Preference Policy are subject to disciplinary action up to termination.

IF INTERESTED, SEND APPLICATION TO:

Mississippi Band of Choctaw Indians
Human Resources
P.O. Box 6033, Choctaw Branch
Choctaw, MS 39350