



CHOCTAW TRIBAL SCHOOLS

MISSISSIPPI BAND OF CHOCTAW INDIANS
P.O. BOX 6008
CHOCTAW, MS 39350
PHONE (601) 650-7302
FAX (601) 656-9454

JOB ANNOUNCEMENT #149287

JOB TITLE: Choral Music Instructor

OPENING DATE: MARCH 10, 2021 **MAR 10 2021**

CLOSING DATE: MARCH 24, 2021 OR UNTIL FILLED

SALARY RANGE: Education Compensation Plan

SUPERVISOR: School Principal

TYPE OF EMPLOYMENT: Regular Full Time, 210 Days

JOB LOCATION: Conehatta Elementary School

SCOPE OF SERVICE

To help develop in each K-8th Grade students an appreciation of the art of choral music as part of both Mississippi Choctaw Culture and Anglo-American culture; to teach techniques of vocal music expression; to discover and develop talents of students in the field of music in general, but voice in particular; to teach skills in reading, interpreting, and performing music literature.

DUTIES AND RESPONSIBILITIES:

1. Learn Choctaw music so that it can be incorporated into music program.
2. Teach skills in music appreciation, harmony, explorations in vocal and choral music.
3. Instruct students in citizenship and basic subject matter specified in curriculum guidelines and administrative regulations of the school.
4. Follow a planned, balanced choral music program and organized daily class time so that preparation, rehearsal, and instruction can be accomplished within the allotted time.
5. Provide instruction to individuals and small and large groups in order to adapt the curriculum to the needs of each student.
6. Utilize all types of music literature, as appropriate for the age and skill levels of students, including traditional Choctaw and contemporary music.
7. Control the storage and use of school-owned property, make minor adjustments and request repairs to instruments as required.

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8. Assess and evaluate each student's musical growth and performance ability, to include each individual's positive contribution to the cohesiveness of the choral group.
9. Plan, rehearse, and direct students in choral musical programs for school and community productions.
10. Communicate with parents and school counselors on student progress.
11. Identify student needs and cooperate with other professional staff members in assessing and helping students solve health, attitude, and learning problems.
12. Cooperate with the school administration in providing musical programs for school productions, graduation ceremonies, and civic functions, field trips, concerts, music clubs and other community performances.
13. Supervise students in out-of-classroom activities as assigned.
14. Participate in curriculum and other developmental programs.
15. Participate in faculty committees and sponsorship of student activities
16. Maintain professional competence through in service education provided by the school system, and in self-selected professional growth activities related to choral music

QUALIFICATIONS:

1. Possess a valid Mississippi Educator License issued by the Mississippi State Department of Education with appropriate endorsement and emphasis on grade level and/or subject area being taught.
2. Ability to work in a rural school system with bilingual students.
3. Excellent communication skills and an academic record that can withstand critical review.
4. Must be accomplish vocal musician.
5. Must be willing to learn Choctaw Music
6. Complete a criminal background check on county, state, and national levels. Any records or conviction of criminal or child abuse charges will result in immediate termination.
7. Employee in this position is subject to random drug testing.
8. Must possess a valid Mississippi Driver's License, adequate transportation and personal automobile liability insurance.

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NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II, (A), have been revised and approved as follows:

Further bolstering this Native American Preference to promote employment of MBCI members, it is the policy of MBCI to employ person(s) who are not members of MBCI only when no qualified member of MBCI, who has applied for the position, can be trained or upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The Authority to waiver Native American Preference Laws can only be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the Committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for, or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any Executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed. Supervisors who do not follow the Native American Preference Policy are subject to disciplinary action up to termination.

IF INTERESTED, SEND APPLICATION TO:

**Mississippi Band of Choctaw Indians
Human Resources
P.O. Box 6033 – Choctaw Branch
Choctaw, Mississippi 39350**