



**MISSISSIPPI BAND OF CHOCTAW INDIANS  
CHOCTAW HEALTH CENTER  
BEHAVIORAL HEALTH**

210 HOSPITAL CIRCLE  
CHOCTAW, MS 39350  
PHONE: (601) 389-4150  
FAX: (601) 389-4152

**Job Announcement #457148**

**POSITION:** Therapist/Wellness Specialist (Credentialed)

**SALARY:** Grade 14

**SUPERVISOR:** Clinical Director

**JOB LOCATION:** Choctaw Health Center/Behavioral Health

**TYPE OF EMPLOYMENT:** Regular FullTime/Non-Exempt/Essential

**Opening Date:** MARCH 31, 2021 MAR 31 2021

**Closing Date:** APRIL 14, 2021 OR UNTIL FILLED

**Mission Statement:** The Mission of The Choctaw Health Center is to raise the health status of the Choctaw People to the highest level possible.

**Vision Statement:** Our vision is to achieve a health community through holistic health services in a culturally sensitive environment, in partnership with satisfied customers, dedicated employees, and the Choctaw Community.

**Scope of Service and Effect:**

The Therapist/Wellness Specialist functions as a professional employee with an advanced degree and related specialty training. This exempt position is a professional role, a supervisory role, and a role that makes independent judgments that affect the program and related outcomes. This position is responsible for the direct supervision of assigned program case management personnel. In addition, this position is responsible for providing services to individuals and families who require professional services offered by the program and its affiliates. This position requires the incumbent to deliver holistic treatment serves using a wellness approach to help promote recovery and wellbeing. This position requires licensure and/or certification and qualifies under

Section V (D) of the Administrative Policy & Procedures whereby a job announcement is not necessary nor does a Waiver of the Native American Preference need to be secured for hiring of a Non-Indian.

**Duties and Responsibilities:**

1. Participates as a constructive team member in all aspects of service delivery and Program, Department, and Tribal functioning, serving as a role model, mentor, and trainer.
2. Provides leadership and takes primary responsibility for all acupuncture treatment interventions for the treatment of substance use disorders and other holistic practices within scope of practice
  - a. Supervise cases and duties to case management staff,
  - b. Participate in the treatment plan development including goals, objectives, time lines and outcomes and,
  - c. On-going monitoring of service delivery provided by team members/case managers.
3. Contributes to training and professional development of case management and other staff to ensure effective service delivery and treatment plan implementation.
4. Delivers appropriate complimentary alternative treatments to consumers and others as deemed appropriate, while ensuring all safety, infection, quality and environmental procedures and rules are in place and utilized.
5. Provides timely and appropriate documentation for case records, Indian Health Service, and other existing electronic data management systems.
6. Maintains and develops programs indoor and outdoor wellness sites and healing grounds while planning programming around sites.
7. Collaborates with and provides consultation to Tribal health and social programs, community organizations and individuals on acupuncture's role in mental health and substance use issues affecting children, adolescents, adults, and families through community education programs, public awareness efforts and training programs.
8. Ensures timely and effective case and chart review of patient records.
9. Performs all supervisory functions in accordance with the Mississippi Band of Choctaw Indians policy and procedures such as employee evaluations, new employee orientation and other personnel activities in the operation of the Choctaw Behavioral Health program
10. Maintains a high degree of emotional control, tact and patients to cope with a situation that involves constant change, substantial pressure and tremendous responsibility.
11. Participates in and helps develop annual in-service training and staff development sessions to insure up to date knowledge, skills, and continued personal and professional growth.
12. Participates in Program on-call system and follows protocols for service delivery as directed.
13. Participates as a team member in all grant activities involving the delivery of clinical services.

14. Maintain compliance with any and all billing requirements related to the professional services delivered.
15. Maintains a standard of professional conduct consistent with professional licensure, Program, Department and Tribal policies and procedures.
16. Other duties as assigned by supervisor.

**Physical Demand:**

There are no special physical requirements for this position.

**Work Environment:**

The primary work setting for this position is within the Behavioral Health Program with assignments in individual communities and off Reservation as appropriate.

**Qualifications:**

1. Master's Degree or grater in psychology, counseling, social work or related field from an accredited college/university required with specialized training in a wellness model.
2. A professional credential to practice with a specialty in wellness. This licensure must be submitted with application, must be valid and in good standing.
3. Three – Five years clinical experience in assessment, diagnostics, treatment and follow-up services to clients.
4. Experience in the behavioral health profession, knowledge and skills regarding the relationships between health, wellness, and psychological issues preferred.
5. Must be subject to providing a negative drug screen prior to full consideration for a professional role and maintain a negative drug screen while employed.
6. Must be submitted to a background check pursuant to Public Law 101-630, Title IV, Indian Child Protection and Family Violence Prevention Act of 1990.
7. Must hold a valid driver's license and maintain automobile insurance coverage as mandated by state law.

\*\*\*CHOCTAW HEALTH CENTER PROPERTIES ARE TOBACCO FREE\*\*\*

**NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II (A), have been revised and approved, as follows:**

Further bolstering this Native American preference to promote employment of MBCI members, it is the policy of MBCI to employ persons(s) who are not members of MBCI only when no qualified member of MBCI, who has applied for the position, can be trained up upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The authority to waive Native American Preference laws can be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the Committee

determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for, or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed

**IF INTERESTED, SEND APPLICATION TO:**

Mississippi Band of Choctaw Indians  
Human Resources  
P.O. Box 6033, Choctaw Branch  
Choctaw, MS. 39350