



OFFICE OF THE TRIBAL CHIEF CYRUS BEN
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MEMORANDUM

TO: Department Directors
Program Directors

FROM: Tribal Chief Cyrus Ben

DATE: April 17, 2020

RE: CLOSURE OF NON-ESSENTIAL TRIBAL GOVERNMENT OFFICES

I am writing to advise that for any departments who are not listed in the Essential Government Operations in Executive Order 2020-04, those departments are closed effective immediately. These employees should go home and shelter in place and return to their offices on Monday, April 27, 2020, at 8:00 a.m.

Additionally, Directors in Essential Government Operations as described in Executive Order 2020-04 should reassess all of the employees they have previously deemed critical and determine if any additional employees can be relieved of their duties without compromising the services that are being rendered. Any of those employees who can also be relieved of their duties should be released immediately and also return on the April 27th, 2020 at 8:00 a.m. The intention of this memo is to have the least number of employees working so we can be effective in flattening the curve.

Thank you.


Cyrus Ben, Tribal Chief

C: File