



TOUR REQUEST FORM

* Requests for driving tours **and** any venue on the Reservation should be submitted to the Office of Public Information with a **two-week lead-time** and will be approved according to availability and cost agreement.

* Requests by Tribal Officials (Tribal Chief, Tribal Council) will have priority.

* A Tour Request Form **MUST** be filled out for any and all group visits.

Person Requesting Service: _____ Organization: _____

Contact Numbers: _____ (work) _____ (cell) Email: _____

Date of Tour _____ Begin Time _____ End Time _____

Estimated # in tour group _____ Special Needs _____

Please indicate your/your group's area(s) of interest:

- | | |
|--|---|
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Legal/Judicial |
| <input type="checkbox"/> Education | <input type="checkbox"/> Government |
| <input type="checkbox"/> Culture | <input type="checkbox"/> Other (describe) _____ |
| <input type="checkbox"/> Chahta Immi Cultural Center | |

Unless an alternate site is agreed upon, all tours will begin at the Public Information Building.

PLEASE NOTE THERE IS A TOUR FEE FOR ANY DRIVING TOUR

- \$25.00 tour fee for groups which **do not** require Tribal transportation services
- \$75.00 tour fee for groups which require Tribal transportation services
 - \$50.00 for each additional hour on tours which require Tribal transportation services

The tour fee(s) must be paid in advance or prior to the start of the tour before the tour can begin.

****** There are admission fees for tours at the Chahta Immi Cultural Center ******

SIGNATURE (REQUIRED) _____ DATE _____

***** RETURN FORM TO THE OFFICE OF PUBLIC INFORMATION OR BY EMAIL TO:**

fred.willis@choctaw.org ***

All tour requests must be approved before tours can be organized.

A confirmation email will be sent once the tour request has been approved.

Office Use Only

Date Received: _____ Initials _____

Approved Disapproved OPI Director _____ Date: _____