



DEPARTMENT OF FAMILY AND COMMUNITY SERVICES
 MISSISSIPPI BAND OF CHOCTAW INDIANS
 P. O. BOX 6010
 CHOCTAW, MS 39350

- Office of the Director
601.650.1778
- Social Services Division
 - Children and Family Services
601.650.1741
 - Assistance Services
601.650.1666
- Victims Services Division
 - Family Violence and Victim's Services
601.650.1774
 - Choctaw Children's Advocacy Center
601.663.7790
- Food Distribution Program
601.650.1731
- Elderly Nutrition Program
601.663.7580
- Veterans Affairs Program
601.650.1737

JOB ANNOUNCEMENT # 456388

JOB TITLE: Therapist
OPENING DATE: AUGUST 31, 2022 AUG 31 2022
CLOSING DATE: SEPTEMBER 14, 2022 OR UNTIL FILLED
SALARY: Grade 14
SUPERVISOR: Program Manager
JOB LOCATION: Choctaw Children's Advocacy Center
TYPE OF EMPLOYMENT: Full Time

SCOPE OF SERVICES AND EFFECTS:

Many victims of abuse develop painful psychological trauma that affects their overall well-being. The emotional difficulties children experience after victimization are often complex and embarrassing. The Therapist provides child-friendly and trauma-focused therapy to ensure that children have the best chance at a restored childhood and a brighter future. The Therapist is responsible for providing therapeutic services to children and families who require complete assessments and appropriate treatment services. Clients include victims of abuse, siblings, and non-offending caregivers of Tribal children because often the siblings and non-offending caregivers of the victim are traumatized vicariously as well. The Therapist operates under the Supervision of the Program Manager for direction.

RESPONSIBILITIES AND DUTIES:

Responsibilities and duties of this position include:

1. Conducts complete and extensive assessments on each client and makes appropriate referrals for services needed for each client; this also includes keeping careful and detailed records on each client.
2. Pro-actively engages the non-offending caregiver in the treatment of the child, to promote enhanced attachment, decreased symptoms, and improved safety.
3. Provides leadership and takes responsibility in the treatment planning and service delivery for the victim and the family, involving where

appropriate, case management to ensure effective wrap around services for the entire family.

4. Participates as a constructive and enthusiastic team member in all aspects of service delivery to clients such as serving as an educator, counselor, role model, or mentor.
5. Communicates professionally and effectively as a member of the Multi-Disciplinary Team, delivering feedback, consultation to other members as needed, and maintaining appropriate documents on clients.
6. Completes all required documentation in a timely and ethical manner for case records, referrals, follow-ups, etc. This includes following mandatory reporting requirements.
7. Contributes to training and professional development of CCAC staff to ensure effective, culturally sensitive, wrap-around service delivery to clients.
8. Responds efficiently and punctually to on-call requests, follows departmental protocols and procedures, and completes all applicable paperwork in association with the on-call situation.
9. Delivers counseling in crisis situations when called upon, displaying solid knowledge of counseling skills and techniques. This could be individual, group, or family counseling.
10. Identifies and develops resources on the Choctaw Indian Reservation designed to enhance and improve the lives of our Tribal Members.
11. Maintains a standard of professional conduct consistent with Professional Licensure Board, Division, Department, and Tribal Policies and Procedures.
12. Continues to develop child abuse expertise by attending conferences, seminars, and staffing with other appropriate personnel.
13. Performs other duties as assigned by Supervisor.

WORK ENVIRONMENT:

The primary work setting for this position is in the Choctaw Children's Advocacy Office in Pearl River. However, this position does require travel to all Reservation communities and some areas off the Reservation as well.

PHYSICAL DEMANDS:

1. Must be able to work at night or on weekends as required by on-call protocols.
2. Must be able to work in a professional manner in stressful or urgent situations.
3. Some travel may be required
4. Must be computer literate.
5. May be required to sit or stand for extended periods of time.

QUALIFICATIONS:

The minimum qualifications for the position of Therapist are:

1. Master's Degree in counseling, social work, or related field.
2. Valid and Current License to practice in the state of Mississippi.
3. Must be able to obtain and maintain first aid and CPR certifications.
4. Must have dependable transportation, state issued driver's license, and automobile insurance as required by law.
5. Must have clear driving record to operate Tribal-owned vehicles.
6. Must submit to a background check pursuant to Public Law 101-630, Title IV, Indian Child Protection and Family Violence Protection Act of 1990.

NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II (A), have been revised and approved, as follows:

Further bolstering this Native American preference to promote employment of MBCI members, it is the policy of MBCI to employ persons(s) who are not members of MBCI only when to qualified member of MBCI, who has applied for the position, can be trained up upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The authority to waive Native American Preference laws can only be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed. Supervisors who do not follow the Native American Preference Policy are subject to disciplinary action up to termination.

IF INTERESTED, SEND APPLICATION TO:

Mississippi Band of Choctaw Indians
Human Resources
P.O. Box 6033, Choctaw Branch
Choctaw, MS 39350