



Choctaw Health Center

Behavioral Health
210 Hospital Circle
Choctaw, MS 39350-6781
601.389.4150

JOB ANNOUNCEMENT # 563372

POSITION: Outreach Prevention Educator
(Choctaw Native Connections- CNC)

SALARY: Grade 12

SUPERVISOR: CNC Project Director/Behavioral Health Director

JOB LOCATION: Choctaw Health Center and Outlying Clinics

TYPE OF EMPLOYMENT: Regular FullTime/Exempt/Essential

OPENING DATE: OCTOBER 13, 2021 **OCT 13 2021**

CLOSING DATE: OCTOBER 27, 2021 OR UNTIL FILLED

Mission Statement: *The Mission of The Choctaw Health Center is to raise the health status of the Choctaw People to the highest level possible.*

Vision Statement: *Our vision is to achieve a health community through holistic health services in a culturally sensitive environment, in partnership with satisfied customers, dedicated employees, and the Choctaw Community.*

Scope of Service and Effect:

The Prevention Outreach Educator provides overall direction for the development of a prevention program defined as a proactive process which empowers individuals and systems to meet challenges of life events and transitions by creating and reinforcing conditions that promote healthy lifestyles and behavior through the use of evidence based practices, with culturally appropriate adaptations. The program is funded by a five year grant project and employment is only for the duration of the grant.

Duties and Responsibilities:

1. Recruits and supervises program volunteers, identifies community members to serve on committees, develops and maintains program budget. Document all services in the program identified charting systems in a timely manner.

2. Establishes an information resource center to provide accurate and current information about alcohol, tobacco and drugs. Develops public service announcements. The specialist participates in speaking engagements, health fairs, conferences, and other health promotion activities as designed by MSDMH and program supervision.
3. Uses prevention curriculums that are endorsed as evidence based practices to educate children from Head Start through young adults. These services will also deliver related services to older adults and develop environmental strategies to impact communities as a whole.
4. Implements programs designed to provide growth experiences and offer exposure to healthy activities designed to deter use/abuse of violence, alcohol, tobacco and other drugs.
5. Identify high-risk individuals who are exhibiting signs of dysfunctional behaviors and refer for appropriate services.
6. Organizing, planning, enhancing, efficiency and effectiveness of services implementation, interagency collaboration, coalition building and networking.
7. Through community participation establish or change written and unwritten community standards, codes and attitudes to influence the decrease of incidence and prevalence of alcohol, tobacco, and other drug use.

Work Environment:

The primary location for this position will be at Behavioral Health department within the Choctaw Health Center; duties to be performed in all communities on the reservation. The work schedule will be determined by candidate and director to meet the needs of the program. Local reservation wide travel is required with some regional and/or national travel related to implementation of grant and training.

PHYSICAL DEMAND:

The work may include a certain amount of exposure to hostile and emotionally disturbed patients, families, and/or visitors.

Qualifications:

1. A Bachelor's degree from an education or human services program is required to perform the minimum duties from an accredited college or university.
2. The incumbent must be credentialed as a Certified Prevention Specialist (CPS) in the State of Mississippi or in a state that has reciprocity to transfer to MS; Or the incumbent must be credentialed as a Certified Prevention Specialist (CPS) in the State of Mississippi or meet all of the MSDMH minimum standards for certification within the specified time allowed by MSDMH.
3. The incumbent must have at least one year of experience in the prevention field with classroom and/or group experience implementing evidence based Curriculums.

4. Must have dependable transportation and a valid Mississippi driver's license and liability insurance as required by state law; and clearance to operate a tribal vehicle.
5. Must be submitted to a background check pursuant to Public Law 101-630, Title IV, Indian Child Protection and Family Violence Prevention Act of 1990 and produce a negative drug screen prior to full consideration for employment.
6. Must provide and maintain a negative drug screen prior to beginning and maintain throughout services.
7. Must maintain a code of behavior as outlined in the Tribal Code of Behavior.

In accordance with the Choctaw Health Center Employee Health Program, pre-employment physical examination is required and an annual exam is required while employed.

*****CHOCTAW HEALTH CENTER PROPERTIES ARE TOBACCO FREE*****

NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II (A), have been revised and approved, as follows:

Further bolstering this Native American preference to promote employment of MBCI members, it is the policy of MBCI to employ persons(s) who are not members of MBCI only when no qualified member of MBCI, who has applied for the position, can be trained or upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The authority to waive Native American Preference laws can be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the Committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for, or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed.

IF INTERESTED, SEND APPLICATION TO:

Mississippi Band of Choctaw Indians
Human Resources
P. O. Box 6033, Choctaw Branch