



Choctaw Health Center

Behavioral Health
210 Hospital Circle
Choctaw, MS 39350-6781
601.389.4150

JOB ANNOUNCEMENT #350377

POSITION: Project Support Specialist (CEMHSUD)
SALARY: Grade 12
SUPERVISOR: Clinical Director/CEMHSUD Project Director
JOB LOCATION: Choctaw Health Center and Outlying Clinics
TYPE OF EMPLOYMENT: Regular FullTime/Non-Exempt/Essential

Opening Date: JULY 14, 2020

Closing Date: JULY 28, 2020 OR UNTIL FILLED

Scope of Service and Effect:

Mission Statement: The Mission of The Choctaw Health Center is to raise the health status of the Choctaw People to the highest level possible.

Vision Statement: Our vision is to achieve a health community through holistic health services in a culturally sensitive environment, in partnership with satisfied customers, dedicated employees, and the Choctaw Community.

The Project Support Specialist will collaborate with team members, partner organizations and other community-based organizations to provide information on project goals and deliver direct advocacy services through a peer recovery support approach to care to the identified populations. This is a grant funded position awarded for 16 months; employment is contingent upon the duration of the grant award period.

Duties and Responsibilities:

1. Participate in evidence-based program trainings
2. Implement a wraparound/peer recovery case management approach to service delivery
3. Assist clinical staff with case management needs of consumers

4. Assist the Project Director with local resources and contacts
5. Maintain relationships with community-based organizations in an effort to build support for the project
6. Assist in public awareness activities that promote the project and its successes
7. Work with the Choctaw Community Planning Coalition to ensure community awareness of project
8. Document all program activities as required
9. Attend professional development seminars and workshops to stay abreast of current trends related to the long-term impact of COVID-19
10. Function as an advocate for consumers when appropriate
11. Serve as an onsite liaison for consumers receiving telehealth services
12. Engage in ongoing project planning and improvement with project team
13. Attend project team meetings
14. Submit information for project progress reports
15. Other duties as assigned by supervisor

Work Environment:

The primary location for this position will be at Behavioral Health department within the Choctaw Health Center; duties to be performed in all communities on the reservation. Travel is required.

PHYSICAL DEMAND:

The work may include a certain amount of exposure to hostile and emotionally disturbed patients, families, and/or visitors.

Qualifications:

1. A minimum of a Bachelor's degree in social work or a directly related field. Must have a minimum of two (2) years of experience working as a teacher, social worker or related discipline.
2. Prefers an incumbent with "lived experience" who is eligible to receive training as a peer support specialist and implement utilizing a peer recovery approach to services.
3. Must have dependable transportation and a valid Mississippi driver's license and liability insurance as required by state law; and clearance to operate a tribal vehicle.
4. Must be submitted to a background check pursuant to Public Law 101-630, Title IV, Indian Child Protection and Family Violence Prevention Act of 1990 and produce a negative drug screen prior to full consideration for employment.
5. Must provide and maintain a negative drug screen prior to beginning and maintain throughout services.
6. Must maintain a code of behavior as outlined in the Tribal Code of Behavior and in CHC Professional Code of Conduct.

In accordance with the Choctaw Health Center Employee Health Program, pre-employment physical examination is required and an annual exam is required while employed.

*****CHOCTAW HEALTH CENTER PROPERTIES ARE TOBACCO FREE*****

NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II (A), have been revised and approved, as follows:

Further bolstering this Native American preference to promote employment of MBCI members, it is the policy of MBCI to employ persons(s) who are not members of MBCI only when no qualified member of MBCI, who has applied for the position, can be trained or upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The authority to waive Native American Preference laws can be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the Committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for, or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed.

IF INTERESTED, SEND APPLICATION TO:

Mississippi Band of Choctaw Indians
Human Resources
P. O. Box 6033, Choctaw Branch
Choctaw, MS 39350