JOB ANNOUNCEMENT #400277

JOB TITLE: Academic Intervention and Homebound Teacher

OPENING DATE: FEBRUARY 19, 2020

CLOSING DATE: MARCH 04, 2020 OR UNTIL FILLED

SALARY: Education Compensation Plan

TYPE OF EMPLOYMENT: Regular Full Time, 210 Contract Days

SUPERVISOR: Principal

JOB LOCATION: Choctaw Central High School

SCOPE OF SERVICE:
The Academic Intervention and Homebound Teacher will work with the school principal to implement instructional support to classroom teachers in the implementation of Response to Intervention (RTI) for identified students. Working with the high school instructional leadership team, the teacher will assist in reviewing universal screening data to identify students in need of academic support. The intervention teacher will provide support for the implementation of English Language services for English Learner students. As students are place on homebound status, the teacher will work with the classroom teachers and counselor to ensure the student receives support to stay on track to complete course requirements.

The Teacher must demonstrate understanding of, and respect for, the unique characteristics of Choctaw culture.

DUTIES AND RESPONSIBILITIES:

1. Provides direct intervention instruction to identified students.
2. Supports the principal and instruction leadership team in making data driven decisions about instruction and student’s needs.
3. Supports staff development by improving and supporting the curricular and instructional programs.
4. Keeps informed on the latest research, trends, and developments in areas related to academic and technology education.
5. Supports the implementation of new academic and technology programs which are scientifically researched based, designed to improve and increase student achievement.
6. Articulates a clear philosophy and shared vision of learning. Promotes an effective learning environment.
7. Listens to and responds to parent and community concerns through the school principal.
8. Promotes the continuous improvement of student learning by working with staff to ensure that students achieve at high levels and get the interventions they need.
9. Maintain, collect, document and monitor data driven student information needed for the annual Coordinated Early Intervening Services (CEIS) Plan.
10. Serve as an active member of specific Response to Intervention (RTI) Committee, Teacher Support Team Committees, and Professional Learning Communities to which assigned.
11. Perform other duties as assigned by the principal.
12. Participate in and lead staff development activities as required by supervisor and system policies.
13. Demonstrate sensitivity to the Choctaw community by participating in community functions.
14. Make provisions for being available to students and parents for education-related purposes outside the instructional day when necessary and under reasonable terms.
15. Establish an open line of communication with students, parents and colleagues concerning both academic and behavioral progress of all students.

QUALIFICATIONS:
1. Possess a valid Class “AA” Mississippi Educator License issued by the Mississippi State Department of Education.
2. Documented 5 years of experience in school setting as a teacher and/or academic interventionist.
3. Preference given to applicants with extended experience in curriculum, instruction and state assessment procedures.
4. Preference given to applicants with prior teaching experience with Native Americans in a reservation setting.
5. Documented evidence of ability to organize knowledge of subject areas and the ability to work well with other people.
6. Demonstrates ability to write formal language clearly and effectively.
7. Excellent communications skills and an academic record that can withstand critical review.
8. Ability to work in rural school system with bilingual students.
9. Able to complete required criminal background check on county, state and national levels. Any record or conviction of criminal or child abuse will result in recommendation of immediate termination.
10. Must possess a valid Mississippi Driver’s License, personal liability insurance, and adequate transportation.
11. Employee in this position is subject to random drug testing.

NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II (A), have been revised and approved, as follows:

Further bolstering this Native American preference to promote employment of MBCI members, it is the policy of MBCI to employ person(s) who are not members of MBCI only when no qualified member of MBCI, who has applied for the position, can be trained or upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The authority to waive Native American Preference laws can only be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the Committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for, or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed. Supervisors who do not follow the Native American Preference Policy are subject to disciplinary action up to termination.

IF INTERESTED, SEND APPLICATION TO:

Mississippi Band of Choctaw Indians
Human Resources
P.O. Box 6033, Choctaw Branch
Choctaw, MS 39350