



Choctaw Health Center

Physical Therapy
Department
210 Hospital Circle
Choctaw, MS 39350-6781
601.389.4295

JOB ANNOUNCEMENT # 325134

POSITION: Physical Therapist Assistant

OPEN DATE: April 9, 2020

CLOSING DATE: April 16, 2020 or Until Filled

SALARY: Grade: 17

SUPERVISOR: Physical Therapy Director

JOB LOCATION: Choctaw Health Center

TYPE OF EMPLOYMENT: Regular Full-Time, Exempt

SCOPE OF SERVICE AND EFFECT:

Mission Statement: The mission of Choctaw Physical Therapy Services is to help our patients reach the maximum potential for their individual physical needs and abilities.

Vision Statement: To be known as the best therapy practice in the Philadelphia area and community, driven by excellent results with the most knowledgeable, friendly and efficient staff.

Physical therapist Assistants are health care professionals who help individuals maintain, restore, and improve movement, activity, and functioning, thereby enabling optimal performance and enhancing health, well-being, and quality of life.

DUTIES AND RESPONSIBILITIES:

1. Carries out a program of corrective exercise and treatment for assigned patients, as

determined by evaluation performed by Physical Therapist.

2. Under supervision, administers such treatments as exercise, gait training, massage, hot packs, diathermy, ultrasound, paraffin, ice packs, and traction.
3. Instructs patients on segments of the program including proper use of wheelchairs, crutches, canes, braces, and prosthetic appliance and devices.
4. Prepares written documentation as required by the Choctaw Health Center and directed therapist.
5. Maintains department policies, procedures, objectives, and infection control.
6. Assists in care and maintenance of department equipment and supplies.
7. Attends meetings, etc.
8. Perform other duties as directed by Supervisor.

WORK ENVIRONMENT:

The work is performed at the Choctaw Health Center Physical Therapy Department. Exposure to communicable disease is frequent. There is risk of sharp/needle injuries with or without blood contamination.

OTHER REQUIREMENTS OF THE POSITION:

Employee is required to lift weights up to 50 pounds. Employee needs to be able to handle heavy equipment with proper body mechanics. Required to be on feet for long periods of time, stoop, kneel and work in awkward positions, must have good eyesight and hearing.

QUALIFICATIONS:

1. Graduated from an accredited Physical Therapy Assistant School.
2. Knowledge of Physical Therapy principles, practice, and equipment.
3. Ability to establish effective relations with physicians, patients, fellow workers, and ancillary facility personnel.
4. Must possess a valid Mississippi driver's license, automobile liability insurance and have dependable transportation and telephone. **(ATTACH COPY/PROOF TO APPLICATION)**
5. Successful completion of criminal background investigation and pass a pre-employment drug test.

In accordance with the Choctaw Health Center Employee Health Program, pre-employment physical examination is required and an annual exam is required while employed.

*****CHOCTAW HEALTH CENTER PROPERTIES ARE TOBACCO FREE*****

NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II (A), have been revised and approved, as follows:

Further bolstering this Native American preference to promote employment of MBCI members, it is the policy of MBCI to employ persons(s) who are not members of MBCI only when no qualified member of MBCI, who has applied for the position, can be trained or upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The authority to waive Native American Preference laws can be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the Committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for, or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed.

IF INTERESTED, SEND APPLICATION TO:

Mississippi Band of Choctaw Indians
Human Resources
P. O. Box 6033, Choctaw Branch
Choctaw, MS 39350