



CHOCTAW TRIBAL SCHOOLS

MISSISSIPPI BAND OF CHOCTAW INDIANS
P.O. BOX 6008
CHOCTAW, MS 39350
PHONE (601) 650-7302
FAX (601) 656-9454

JOB ANNOUNCEMENT #141284

JOB TITLE: Dyslexia Therapist, 1 Position
OPENING DATE: OCTOBER 09, 2018 OCT 09 2018
CLOSING DATE: OCTOBER 23, 2018 OR UNTIL FILLED
SALARY: Education Compensation Plan
SUPERVISOR: Principal
TYPE OF EMPLOYMENT: Regular Full Time, 210 Days
JOB LOCATION: Tucker Elementary School

SCOPE OF SERVICE:

Provide students with the characteristics of dyslexia with an appropriate scientifically-based, structured, sequential, systematic and multi-sensory dyslexia program.

MAIN RESPONSIBILITIES:

To instruct identified Dyslexia students in individual or small group arrangements for the purpose of remediation of reading to achieve grade level performance. To offer advice and information to students, families and staff regarding specific learning difficulties and dyslexia related support arrangements, for current and prospective students and to assist in setting these up. Provide support to classroom teachers to ensure a coordinated approach and appropriately differentiated work to secure student's development and maintain up-to-date records and assessments, ensuring information is available as requested by the Exceptional Education Coordinator, Transition Specialist, school or parents and provide services to students educationally identified with dyslexia. Assess students and provide therapeutic intervention to eliminate or reduce problems or impairment that interferes with the student's ability to derive full benefit from the educational program.

INSTRUCTIONAL STRATEGIES, DUTIES AND RESPONSIBILITIES:

1. Develop and implement lessons plans that fulfill the requirements of district's curriculum program and show written evidence of preparation as required.
2. Plan and use appropriate instructional and learning strategies, activities, materials, and equipments that reflect understanding of the needs of students with dyslexia.
3. Works with other content area teachers to use successful strategies or techniques with students with dyslexia.
4. Maintain a caseload of dyslexic students including providing study skills workshops and individual consultation.

5. Assess students formally and informally for the purpose of planning instructional activities and providing feedback to students, parents, and administration regarding students' progress, expectations, and goals.
6. Implement an instructional, therapeutic, or skill development program for assigned students and maintain on-going documentation of student progress.
7. Work cooperatively with classroom teachers to modify regular curricula, as needed.

STUDENT GROWTH AND DEVELOPMENT:

8. Help students analyze and improve study methods and habits.
9. Conduct ongoing assessment of student achievement through formal and informal testing.
10. Be a positive role-model for students and support mission of school district.

CLASSROOM/LABORATORY MANAGEMENT AND ORGANIZATION:

11. Create a classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
12. Plan and use appropriate instructional and learning strategies, activities, materials, and equipments that reflect understanding of the learning styles and needs of students assigned.
13. Manage students' behavior in accordance with the current District Discipline Management Plan Code of Conduct and Choctaw Tribal Parent/Student Handbook.
14. Take all necessary and reasonable precautions to protect students, equipments, materials, and facilities.
15. Assist in selection of books, equipments and other instructional materials.

COMMUNICATION:

16. Establish and maintain open communication with parents, students, principals, teachers, and support staff.
17. Maintain a professional relational relationship with colleagues, students, parents, and community members.
18. Use effective communication skills to represent information accurately and clearly.
19. Report incidents for the purpose of maintaining personal safety of students, providing a positive learning environment and adhering to Choctaw Tribal School policies.
20. Advise parents and/or legal guardians for progress for the purpose of supporting teacher's expectations, developing methods for improvement and/or reinforcing

classroom goals in the home environment.

21. Collaborate with teachers, specialists, families/caregivers, students and administrators to promote literacy in students with reading difficulties, Dyslexia, and reading disabilities.
22. Understand and respect confidentiality.

PROFESSIONAL GROWTH AND DEVELOPMENT:

23. Participate in staff development activities to improve job related skills.

QUALIFICATIONS/EDUCATION EXPERIENCE/ABILITIES:

1. Master's Degree in Dyslexia is required from an accredited college or university recognized for teacher training.
2. Valid Mississippi Educator License issued by the Mississippi State Department of Education with the appropriate endorsement.
3. Proven experience in Professional Development/Staff Training initiatives.
4. Current expertise is required.
5. Ability to travel extensively.
6. Ability to work in a rural school or home setting with bilingual students.
7. Excellent communication skills and an academic record that withstand critical review.
8. Experience in writing and reporting data quarterly and/or annually.
9. Employee in this position is subject to random drug testing.
10. Complete a criminal background check on county, state and national levels. Any record or conviction of criminal or child abuse charges will result in immediate termination.
11. Must possess a valid Mississippi Driver's License, personal liability insurance, and adequate transportation.

NOTE: The Administrative Personnel Policy & Procedures of the Mississippi Band of Choctaw Indians, Native American Preference, Section II, (A), have been revised and approved as follows:

Further bolstering this Native American Preference to promote employment of MBCI members, it is the policy of MBCI to employ person(s) who are not members of MBCI only when no qualified member of MBCI, who has applied for the position, can be

trained or upgraded to fill a given job vacancy within a reasonable period of time at a reasonable cost, and then only when a Waiver of Native American Preference has been secured from the Committee on Human Resources, Training and Development on a case-by-case basis.

The Authority to waive Native American Preference Laws can only be exercised by the Committee on Human Resources, Training and Development. The Committee will exercise its discretion to do so only when a motion is made by a committee member to support such waiver and the Committee determines by reviewing the facts and appropriate written documentation that a waiver is justified. A waiver to allow the employment of a person who is not a member of MBCI, or to employ a person who is Native American outside the order of preference set forth in this Policy, can be made by the Committee only for as long as the person who is granted the waiver remains in the position for which the waiver was granted. That waiver does not apply to other openings which the person who is granted the waiver may request a promotion or transfer for, or apply for. The Committee only has the right to approve or disapprove a waiver that has been requested by Executive Branch supervisors, and has no right to direct, demand, or coerce any Executive Branch supervisor or personnel that any specific applicant other than the one for which waiver is sought, be employed. Supervisors who do not follow the Native American Preference Policy are subject to disciplinary action up to termination.

IF INTERESTED, REQUEST OR SUBMIT APPLICATION TO:

Mississippi Band of Choctaw Indians
Director, Human Resources
P. O. Box 6033, Choctaw Branch
Choctaw, Mississippi 39350