



**OFFICE OF THE TRIBAL CHIEF CYRUS BEN**

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**MESSAGE FROM THE TRIBAL CHIEF**

We, the Mississippi Band of Choctaw Indians (MBCI), have become one of the largest private employers in the state of Mississippi. Through self-determination and strong leadership, we have overcome historical challenges and developed into a strong economic driving force in our state and throughout Indian Country. Part of that success is from having a talented and dependable workforce. As a tribal employee, you play a significant part in the success of our Tribe.

To our new employees, welcome! To our current employees, thank you for your loyal and continued service to the Tribe. An MBCI guiding principle is our belief that our employees are one of our most valuable resources. My goal is to work collaboratively as a team to provide support, encouragement and professionalism to our employees, tribal members and guests.

The enclosed Administrative Personnel Policy and Procedures for the MBCI will provide you with the guidelines of how to better understand what we, as your employer, expect of you as well as your rights as an employee. Please note this policy may be changed at any time at the discretion of the Office of Human Resources and the Tribal Council. Subsequent to any changes in policy, you may periodically receive updated information and it is imperative that you keep these updates with your copy of the policy.

It is our duty as employees of the MBCI to give our best work effort for the Tribe. The best way to do that is by understanding what is expected of us and communicating clearly with one another.

Should you have any questions regarding these policies and procedures, please discuss with your immediate supervisor or the Director of Human Resources. I look forward to our continued success as we work together for the betterment of the Tribe.

Yakoki,

Chief Cyrus Ben

“Choctaw Self-Determination”