



OFFICE OF THE TRIBAL CHIEF PHYLISS J. ANDERSON

101 Industrial Road • Post Office Box 6010 • Choctaw, Mississippi
39350 Phone: (601) 656-5251 • Fax: (601) 656-7333

MESSAGE FROM THE TRIBAL CHIEF

Dear Tribal employee:

In this publication you will find the Administrative Personnel Policy and Procedures for the Mississippi Band of Choctaw Indians (MBCI). These policies have been developed as an informational resource for tribal government employees with both the employer and the employee in mind. I encourage every tribal employee to read, review and understand completely your rights as an employee and what is required of you in the workplace.

The Mississippi Band of Choctaw Indians is one of Mississippi's largest private employers with more than 6,000 people working on the Choctaw Indian Reservation. As an employee of the Mississippi Choctaw tribe you belong to a group of professionals with proven effectiveness and efficiency in Indian country.

To our new employees, we welcome you to a winning circle! To our current employees, we thank you for your loyal service to the Tribe. Our goal is to always work together as a team to provide support, encouragement and professionalism to each other and tribal members.

Again, I hope you use this publication as an informational resource. I encourage you to refer to this handbook and discuss these policies with your immediate supervisor or the Director of Human Resources should you have questions.

Communication is key to the success of any organization. It is my sincere hope that through a clear understanding of these policies and administrative procedures of the Tribe we may all benefit from a productive and happy workplace.

It is great to have you as part of MBCI's team!

Many Blessings,

Chief Phyllis J. Anderson