Dear Applicant:

The Choctaw Tribal Scholarship Program welcomes your interest in our program. All applications must be received or postmarked by the deadlines listed in the Tribal Scholarship Policy Manual and Student Handbook. Any application received after the deadline, or any incomplete application, will not be processed. Below is the checklist of items needed to complete your application if you are a **NEW PART TIME** student:

1. Scholarship Application
2. Signed Transcript Release Form*
3. Signed Essay written by student stating your educational goals and progress toward those goals (*must be 500 words*)
4. Original Certificate of Degree of Indian Blood*
5. Copy of ACT scores*
6. Official (In a sealed envelope from the school or testing center) High School transcript or GED Scores* Program (mailed/delivered in a sealed envelope from the school, or sent email via official transcript delivery system; no faxed or photocopied transcripts will be accepted)
7. Official College transcript from any college/university attended (mailed/delivered in a sealed envelope from the school, or sent email via official transcript delivery system; no faxed or photocopied transcripts will be accepted)
8. Letter of Acceptance from the college/university you will be attending
9. Copy of Federal Student Aid Report (you will receive this in the mail or you can print this from the Free Application for Federal Student Aid, or FAFSA, website at [www.fafsa.ed.gov](http://www.fafsa.ed.gov))
10. Copy of financial aid award letter
11. Schedule of Classes
12. Degree Plan (may also be referred to as a Degree Evaluation, Graduation Checklist, or Degree Audit)
13. Verification of Receipt of Tribal Scholarship Policies*

*Only has to be submitted once to the Tribal Scholarship Program unless otherwise notified

****Note: Forms that require a student’s signature will not be accepted via fax or email****

Please forward all documents and correspondence to the address, fax, or email above