Dear Applicant:

The Choctaw Tribal Scholarship Program welcomes your interest in our program. All applications must be received or postmarked by the deadlines listed in the Tribal Scholarship Policy Manual and Student Handbook. Any application received after the deadline, or any incomplete application, will not be processed. Below is the checklist of items needed to complete your application if you are a **FULL TIME RENEWAL** student:

1. Scholarship Application
2. Signed Essay written by student stating your educational goals and progress toward those goals *(must be 250 words)*
3. Official College transcript from any college/university attended since last funded by the Tribal Scholarship Program *(mailed/delivered in a sealed envelope from the school, or sent email via official transcript delivery system; no faxed or photocopied transcripts will be accepted)*
4. Letter of Acceptance from the college/university you will be attending *(if transferring to a different school or entering a new degree program)*
5. Copy of Federal Student Aid Report *(you will receive this in the mail or you can print this from the Free Application for Federal Student Aid, or FAFSA, website at www.fafsa.ed.gov)*
6. Copy of financial aid award letter
7. Tribal Scholarship Financial Aid Package Form *(this form is to be submitted to the Financial Aid Office at the school you plan to attend; they will return it to the Tribal Scholarship Program)*
8. Schedule of Classes
9. Employment or Non-Employment Verification Form *(these forms are required for students enrolled full time and not working full time; Non-Employment Form must be notarized)*
10. Updated Degree Plan *(may also be referred to as a Degree Evaluation, Graduation Checklist, or Degree Audit)*
11. Verification of Receipt of Tribal Scholarship Policies*

*Only has to be submitted if not previously submitted

****Note: Forms that require a student’s signature will not be accepted via fax or email****

Please forward all documents and correspondence to the address, fax, or email above