



PRESENTATION REQUEST APPLICATION

Requirement:

- * Requests for presentations should be submitted to the Office of Public Information- with **6 weeks lead-time**, and will be approved according to availability and cost agreement.
- * Requests by Tribal Officials (Miko Denson, Tribal Council) will have priority.

To the applicant: Please look over the application carefully and fill out the sections that pertain to your request. Failure to fill out the application completely may cause a delay in the review of your application. Please note that there are two (2) pages to the application. If you are missing a page, please contact the Office of Public Information at (601) 663-7532.

APPLICANT

Organization Name: _____

Address: _____

City _____ State _____ Zip _____

Contact Person _____ Title _____

Phone () _____ Fax _____ Email _____

If you see the type of request that you are seeking in Section 1 or 2, please fill out only that section, sign the form, and fax the form to the Office of Public Information at (601) 650-3684.

Section 1: General Presentations

PROGRAM / EVENT DESCRIPTION

Title of Special Event _____

Location of Special Event _____

Estimated audience # _____ Special Needs _____

Date of Event _____ Begin Time _____ End Time _____

Type of Presentation Request: *Fees vary according to type of presentation. Such expenses include van rental, hotel (if overnight stay), artist (s) material, gas, additional meal cost, and etc.*

<input type="checkbox"/> MBCI Historical Overview	<input type="checkbox"/> MBCI Economic Development Overview
<input type="checkbox"/> Tribal Color Guard	<input type="checkbox"/> Invocation
<input type="checkbox"/> Choctaw Indian Princess	<input type="checkbox"/> National Anthem (in Choctaw)
<input type="checkbox"/> Other	

If you are requesting a cultural presentation, please fill out Section 2.

Section 2: Cultural Presentations

PROGRAM / EVENT DESCRIPTION

Title of Special Event _____

Location of Special Event _____

Estimated Audience _____ Special Needs _____

Date of Event _____ Begin Time _____ End Time _____

Type of Presentation Request: *Fees vary according to type of presentation. Such expenses include van rental, hotel (if overnight stay), artist (s) material, gas, dancer fee, additional meal cost, and etc.*

___ Invocation

___ Cultural Overview Presentation

___ Demonstration Package

___ Choctaw Basket Making

___ Storytelling / Language

___ Stickball crafts and game

___ Food Preparation

___ Other Cultural Presentation

___ Traditional Choctaw Clothing / Bead Crafts

___ Tribal Social Dancing * *requires one hour dance time, 40-foot dance floor, scheduling without conflicting with school (weekends, evenings and holidays)*

PROGRAM SUMMARY Describe your proposed program/event with purpose/goal and estimated audience, specific time allocation. Attach separate sheet if needed.

Signature of Applicant _____ Date _____